



FORKLIFT INSPECTION CHECKLIST

Model #: _____ Serial #: _____

Manufacturer: _____ Frequency of Inspection: **TIME OF USE** -

Visual Checks:

Battery & Connections: Fluid level is adequate, vent caps in place; connectors are not cracked or burnt
Tires & Wheels Drive wheels, load wheels & casters not broken, damaged or missing
Forks In place, properly secured, not damaged
Guards Overhead & load backrest not broken, damaged or missing
Safety Devices Lights, shields, harness, warning labels, etc. not broken, damaged or missing
General Condition No leaks, broken parts, chains, cables & hoses are in place, all fluid levels good

Operational Checks:

Steering & Horn No binding or excessive play in steering; horn & backup alarm operational
Travel Controls All speed ranges, forward & reverse visible & working properly
Hydraulic Controls All checked: raise/lower, tilt forward/rear, reach in/out, side shift right/left
Brakes & Parking Brake Works smoothly, properly; seat, hand, foot parking brake checked
Battery Charge Discharge meter in full green or 75% charge after raising forks
Power Disconnect Correctly cuts off all electric power as intended
Other Attachments function properly, no unusual noise, anything else-describe here

Inspection Sign Off:

[illegible]