



LOCKOUT/TAGOUT RECORD SHEET

Person Performing Lockout/Tagout:				Date/Time:			
System or Component:				Log Serial No.			
Reason for Lockout/Tagout:							
Personnel/Equipment Hazards Involved:							
Work Necessary to Clear Locks/Tags (include tests, inspections, QA, etc.)							
INFORMATION SECTION							
Tag-Lock Number	Location (Where tag/lock is attached)	Lock/Tag Position Instructions	Supervisor's Verification of Location and Position	Clearance Authorization		Date/Time Cleared	Cleared By:
				Supervisor's Verification of work Complete	Supervisor's Authorization to Clear Tag/Locks		